

**NATIONAL TREATMENT AGENCY FOR SUBSTANCE MISUSE
BOARD MEETING ON 6 JULY 2010**

**Alnwick Room, Marriott Sunderland Hotel, Queens Parade, Seaburn
Sunderland SR6 8DB**

AGENDA

10:30 Start

1. Declarations of interest
2. Apologies
3. Minutes of the last meeting and matters arising
4. Items for **information:**
 - 4.1 Chief Executive's report (BD 2/2010/127) – Paul Hayes
 - 4.2 Performance report (BD 2/2010/128) – Rosanna O'Connor
 - 4.3 Presentation – Rosanna O'Connor / Lynn Bransby
 - Families (BD 2/2010/139)
 - Young people (BD 2/2010/140)
 - 4.4 Value for money (BD 2/2010/129) – Rosanna O'Connor
 - 4.5 Regional presentation – Beverley Oliver
 - 4.6 NTA annual accounts 2009/2010 (BD 2/2010/130) – Stephen Hodges
 - 4.7 Audit & risk committee (BD 2/2010/131) – Stephen Hodges
 - 4.8 HR committee (BD 2/2010/132) – Stephen Hodges
 - 4.9 Budget 2010 / 2011 (BD 2/2010/133) – Stephen Hodges
 - 4.10 Contracts waived under section 9.5 of the Board Standing Orders (BD 2/2010/134) – Stephen Hodges
 - 4.11 NTA Business plan 2010/2011 (BD 2/2010/141) – Paul Hayes
5. Items for **approval:**
 - 5.1 Capability and underperformance policy (BD 2/2010/135) – Stephen Hodges
 - 5.2 Information risk policy (BD 2/2010/136) – Stephen Hodges
 - 5.3 Protective marking policy (BD 2/2010/137) – Stephen Hodges

5.4 Physical, personal and information security policy (BD 2/2010/138) –
Stephen Hodges

6. Any other business

7. Next meeting

- Tuesday 5 October: The Royal Hotel, 170 Ferensway,
Kingston-upon-Hull HU1 3UF

8. Future meetings 2010

- Tuesday 14 December: Skipton House, 80 London Road, SE1